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Date 21 March 2012

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APPOINTMENTS PANEL

Date: Thursday 29 March 2012

Time: 12.30 pm

Venue: Room 4.5 (North End) 4th Floor, Civic Centre

Members:

Councillor Mrs Pengelly, Chair

Councillor Fry, Vice Chair

Councillors Bowyer, Evans, Lowry, Monahan and Peter Smith.

Members are invited to attend the above meeting to consider the items of business overleaf.

Members and officers are requested to sign the attendance list at the meeting.

Please note that unless the chair of the meeting agrees, mobile phones should be switched off and speech, video and photographic equipment should not be used in meetings.

Barry Keel
Chief Executive

APPOINTMENTS PANEL

AGENDA

PART I – PUBLIC MEETING

1. APPOINTMENT OF CHAIR AND VICE CHAIR

The panel will appoint a Chair and Vice-Chair for this meeting.

2. APOLOGIES

To receive apologies for non-attendance submitted by Panel Members.

3. DECLARATIONS OF INTEREST

Members will be asked to make any declarations of interest in respect of items on the Agenda.

4. MINUTES

(Pages 1 - 4)

The panel will be asked to confirm the minutes of the meetings held on 23 January 2012 and 26 January 2012.

5. CHAIR'S URGENT BUSINESS

To receive reports on business which, in the opinion of the Chair, should be brought forward for urgent consideration.

6. EXEMPT BUSINESS

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 to exclude the press and public from the meeting for the following item(s) of business on the grounds that it (they) involve the likely disclosure of exempt information as defined in paragraph(s) 1 of Part 1 of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

PART II (PRIVATE MEETING)

AGENDA

MEMBERS OF THE PUBLIC TO NOTE

that under the law, the Panel is entitled to consider certain items in private. Members of the public will be asked to leave the meeting when such items are discussed.

7. APPROVAL OF THE ROLE PROFILE FOR CHIEF EXECUTIVE (TO FOLLOW)

Members will be asked to approve the role profile for the Chief Executive.

8. APPROVAL OF THE ROLE PROFILE FOR ASSISTANT DIRECTOR FOR CHILDREN'S SOCIAL CARE (TO FOLLOW)

Members will be asked to approve the role profile of and recruitment to the role of Assistant Director for Children's Social Care.

9. APPOINTMENT OF CONSULTANTS FOR THE ROLE OF CHIEF EXECUTIVE (TO FOLLOW)

Members will be asked to appoint consultants for the role of Chief Executive.

10. APPOINTMENT OF CONSULTANTS FOR THE ROLES OF ASSISTANT DIRECTOR FOR EDUCATION AND ASSISTANT DIRECTOR FOR CHILDREN'S SOCIAL CARE (TO FOLLOW)

Members will be asked to appoint consultants for the roles of Assistant Director for Education and Assistant Director for Children's Social Care.

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Appointments Panel**Monday 23 January 2012****PRESENT:**

Councillor Mrs Pengelly, in the Chair.
Councillor Fry, Vice Chair.
Councillors Ball, Bowyer, Evans, Peter Smith and Wigen.

Apologies for absence: Councillor Lowry

Also in attendance: Mark Grimley, Assistant Director for HR & Organisational Development, Adam Broome, Director for Corporate Services, Anthony Payne, Director for Place

The meeting started at 9.00 am and finished at 5.15 pm.

Note: At a future meeting, the committee will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.

15. APPOINTMENT OF CHAIR AND VICE CHAIR

Agreed that Councillor Mrs Pengelly is appointed Chair and Councillor Fry is appointed Vice Chair for this particular meeting.

16. DECLARATIONS OF INTEREST

There were no declarations of interest made by councillors in accordance with the code of conduct.

17. MINUTES

Agreed that the minutes of the meeting held on 19 December 2011 are confirmed as a correct record.

18. CHAIR'S URGENT BUSINESS

There were no items of Chair's urgent business.

19. EXEMPT BUSINESS

Agreed that under Section 100A(4) of the Local Government Act 1972 the press and public are excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

20. **DISMISSAL OF CHIEF OFFICERS (EI)**

The Assistant Director for HR & Organisational Development advised the panel that there was no business to report. The panel were also advised that should an officer not be appointed to a role, that employee would be put at risk of redundancy and dismissed should they fail to secure suitable alternative employment.

21. **APPOINTMENT OF ASSISTANT DIRECTOR OF CUSTOMER SERVICES (EI)**

Agreed to appoint John Paul Sanders as Assistant Director for Customer Services.

22. **APPOINTMENT OF ASSISTANT DIRECTOR OF FINANCE, EFFICIENCIES, TECHNOLOGY AND ASSETS (EI)**

Agreed to appoint Malcolm Coe as Assistant Director for Finance, Efficiencies, Technology and Assets.

23. **APPOINTMENT OF ASSISTANT DIRECTOR OF TRANSPORT AND INFRASTRUCTURE (EI)**

Agreed to appoint Clive Perkin as Assistant Director for Transport and Infrastructure.

24. **APPOINTMENT OF ASSISTANT DIRECTOR OF ECONOMIC DEVELOPMENT (EI)**

Agreed to appoint David Draffan as Assistant Director for Economic Development.

Appointments Panel

Thursday 26 January 2012

PRESENT:

Councillor Mrs Pengelly, in the Chair.

Councillor Fry, Vice Chair.

Councillors Bowyer, Evans, Jordan, Sam Leaves, Monahan, Peter Smith and Wildy.

Also in attendance: Mark Grimley, Assistant Director for HR & Organisational Development, Karen Brindley, head of HR (Operational), Carole Burgoyne, Director for People

The meeting started at 9.00 am and finished at 3.30 pm.

Note: At a future meeting, the committee will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.

25. **APPOINTMENT OF CHAIR AND VICE CHAIR**

Agreed that Councillor Mrs Pengelly is appointed Chair and Councillor Fry is appointed Vice Chair for this particular meeting.

26. **DECLARATIONS OF INTEREST**

There were no declarations of interest made by councillors in accordance with the code of conduct.

27. **CHAIR'S URGENT BUSINESS**

There were no items of Chair's urgent business.

28. **EXEMPT BUSINESS**

Agreed that under Section 100A(4) of the Local Government Act 1972 the press and public are excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

29. **APPOINTMENT OF ASSISTANT DIRECTOR OF HOMES AND COMMUNITIES (EI)**

Agreed to –

- (1) appoint Stuart Palmer as Assistant Director for Homes and Communities;
- (2) request that the Director for People seek to appoint Pete Aley as a Head of Service within the People Directorate.

30. **APPOINTMENT OF ASSISTANT DIRECTOR OF JOINT COMMISSIONING AND ADULT SOCIAL CARE (EI)**

Agreed to appoint Pamela Marsden as Assistant Director for Joint Commissioning and Adult Social Care.

31. **APPOINTMENT OF ASSISTANT DIRECTOR OF EDUCATION, LEARNING AND FAMILY SUPPORT (EI)**

Agreed to -

- (1) seek an external candidate for this role;
- (2) to appoint Maggie Carter as an interim Assistant Director for Education, Learning and Family Support.

32. **DISMISSAL OF CHIEF OFFICERS (EI)**

No business was considered under this item.